

**Minutes**  
**Regular Meeting of the Parks & Recreation Commission**  
**Council Chambers, City Hall**  
**July 25, 2011 – 6 p.m.**

The meeting was called to order at 6:07 p.m. by Chairperson Ladd.

Roll call was taken by Recording Secretary Marty Stinson.

**Members Present:** Commissioners Sherri Chavora, Jerry Hebekeuser, Jeff Selbig, and Chairperson Marsha Ladd.

**Members Absent:** Commissioner Terri Brown (excused).

**Others Present:** Adam Zettel, Assistant City Manager and Director of Community Development; Donald Crawford, City Manager.

**Approve Agenda for July 25, 2011:**

**A motion to approve the agenda as presented by Commissioner Hebekeuser and supported by Commissioner Chavora.**

**Ayes: all, motion carried**

**Approve Minutes from June 27, 2011 meeting:**

**A motion to approve the minutes from the June 27, 2011 meeting was made by Commissioner Chavora and supported by Commissioner Selbig.**

**Ayes: all, motion carried**

**Public Comments:** none

**Communications:**

1. Staff memorandum
2. June 27, 2011 minutes
3. Updated pages from the Owosso Park Plan
4. Financial update and schedule for fundraising
5. Disc golf information

**Business:**

1. Park Plan Update

Mr. Adam Zettel, Assistant City Manager and Director of Community Development, submitted the updates on the Park Plan to the board members. Discussion occurred also on the Master Plan developments.

Chairperson Ladd would like to see a whole new park plan and include demographic research; possibly preparation for sinking funds eventually.

Mr. Zettel replied that the park plan could be a chapter of the Master Plan.

Commissioner Chavora would like to see the park plan condensed and make it more useable. A lot of the information is old.

Mr. Zettel said that the plan really comes down to the last three or four pages – the goals.

Ms. Chavora listed several changes she would like to see in the parks plan. Commissioner Selbig mentioned the need for park maps. Mr. Zettel said there would be a public hearing in August at the Parks and Recreation Commission and then at a council meeting later.

## 2. Fundraising Update

Chairperson Ladd discussed the Wal-Mart grant which she will send to Mr. Zettel. She also stated that Mayor Frederick was going to form a committee to apply for other grants.

Commissioner Hebekeuser said that Wal-Mart prefers to donate specific materials rather than a cash contribution.

## 3. Updates: essay contest, Rudy DeMuth, grant, disc golf, skate park

### a. Essay Contest

Ms. Ladd stated that she will send in the essay application on Friday. Mr. Hebekeuser thought the application looked great.

### b. Rudy DeMuth Field

Mr. Hebekeuser reported that the improvements at Rudy DeMuth Field will be done this fall, possibly November. In the worst case scenario, next spring.

### c. Disc Golf Information

Commissioner Selbig commented that the gentlemen who did the disc golf for Corunna's McCurdy Park will be making a presentation for this commission. He suggested just a nine hole course. Ms. Chavora suggested that the gentlemen review our parks and make a recommendation as to which park the disc golf should be installed in.

### d. Skate Park

Ms. Ladd stated she was seeing some inklings at the BMX Park. Mr. Zettel stated they are a little out of dirt.

## **Staff Comments:**

Mr. Don Crawford, City Manager, stated the volunteer group needs some help. Rick Morris may need some help getting people together.

Mr. Zettel stated there were four youths in his office that want to expand the skate park.

**Board Comments:**

Ms. Chavora is working with some fundraiser groups and will be at the Farmers and Artisan Markets. She also discussed other upcoming fundraiser events.

**Adjournment:**

**A motion to adjourn the meeting was made by Commissioner Hebekeuser and was supported by Commissioner Chavora. The meeting adjourned at 6:58 p.m.**

**Ayes: all, motion carried**

Marty Stinson  
Recording Secretary